

MEMORANDUM

25 February 1948

TO : ADSO

SUBJECT: Maximum Allowable Travel Expenses

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1. In accordance with Col. [] Memo of 2/4/47 to Chief, Special Funds, an account of expenses incurred on a covert training project, by a TRS Instructor, is submitted for your recommendation or approval.

2. Since the daily expenses amount to more than \$8.10 per day, but less than \$10.00 per day, the approval of ADSO will be necessary before payment can be made by this office. For your information, the following breakdown of daily expenses is offered:

<u>Date</u>	<u>Hotel</u>	<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>	<u>Gratuities</u>	<u>Total</u>
29 Jan.	\$5.50	\$1.32	\$.80	\$1.68	\$.50	\$9.80
30 Jan.	5.50	.85	1.05	1.79	.55	9.74
31 Jan.	5.50	.75	1.05	1.90	.50	9.70
1 Feb.	5.00	.80	.80	2.10	.60	9.30
2 Feb.	5.00	.70	.85	1.95	.55	9.05
3 Feb.	5.00	.95	1.05	1.84	.50	9.34
4 Feb.	5.00	.90	.90	1.79	.55	9.14
5 Feb.	5.00	.80	1.16	1.84	.45	9.25
6 Feb.	6.00	.85	.85	1.69	.50	9.89
7 Feb.	6.00	.75	.85	1.79	.55	9.94
8 Feb.	6.00	.80	.85	1.69	.50	9.84
9 Feb.	- -	.85	1.26	1.79	.55	4.45
10 Feb.	-v-	1.10	- -	- -	.20	1.30

3. Forwarded for your recommendation or approval. If approved, please return to Special Funds Division, Room 1115 Que.

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APPROVED:

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ADSO

CND:lk